

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Monday, 13th November, 2017**  
at 6.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**





**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
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3 November 2017

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 13th November, 2017 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 11)**

To approve the minutes from the Corporate Performance Panel held on 9 October 2017.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Council Tax Support: Final Scheme for 2018/2019 (Pages 12 - 21)**

**8. Updated Equalities Policy (Pages 22 - 47)**

**9. Annual Communications Update**

**10. Exclusion of Press and Public**

To consider passing the following resolution:

That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of the Part 1 of Schedule 12A to the Act.

**11. Exempt: King's Court Accommodation**

**12. Committee Work Programme 2017/2018 (Pages 48 - 52)**

To note the Committee's Work Programme for 2017/2018.

**13. Date of Next Meeting**

The next meeting of the Corporate Performance Panel will be held on Monday 18 December 2017 at **5 pm** in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

**Corporate Performance Panel:** B Anota, B Ayres, P Beal, J Collop, N Daubney, G Hipperson, G Howman, H Humphrey (Vice-Chairman), J Moriarty, A Morrison, D Tyler and G Wareham (Chairman)

**Portfolio Holders:**

Item 7: Councillor A Lawrence

Items 8 & 9: Councillor B Long, Leader

Item 11: Councillor Mrs K Mellish, Facilities and ICT

**Management Team Representatives:**

Debbie Gates, Executive Director Head of Central & Community Services

Lorraine Gore, Executive Director

Ray Harding, Chief Executive

**Appropriate Officers:** The following officers are invited to attend in respect of the Agenda item shown against their name

Item 7: Jo Stanton, Revenues and Benefits Manager

Item 8: Becky Box, Policy, Performance and Personnel Manager

Item 9: Sharon Clifton, Communications Manager

Honor Howell, Assistant Director/CIC Manager

Andrew Howell, ICT Web Team Manager

Item 11: Matthew Henry, Property Services Manager